

Halliday City Commission Meeting
April 14, 2025
Following Board of Equalization Meeting
HALLIDAY CITY HALL

Meeting was called to order at 6:10 pm by President Selle.

Commissioners Present: Selle, Cronje, Gietzen, and Hausauer. Wanek was absent

Others Present: Michele Kuntz, Patrick Kuntz, Rebecca Berner, Mark Kaffar, Arron Olson, David Kuntz, Katlyn Baker, Kyleen Dressler and Robert Ferebee.

Hausauer moved to close the agenda, seconded by Gietzen. All voted aye, motion carried.

Hausauer moved to approve the March 10, 2025 meeting minutes, seconded by Gietzen All voted aye motion carried.

Commissioners reviewed bills, Hausauer moved to approval payment of bills but withhold payment to Core Facility Solutions seconded by Cronje. Upon roll call vote Cronje, Hausauer, Gietzen and Selle all voted aye motion carried.

Public Input:

Aaron Olson reported on the Lake Ilo Annual Cleanup and Spring Party on Saturday, May 17, 2025 cleanup starts at 9:00 AM (MT) to 3:00 PM. The Party starts at 5:00 PM to 9:00 PM he also asked about a donation to help with the cost of the event. Selle moved to donate \$500.00 to the Friends of Lake Ilo, seconded by Hausauer upon roll call vote Cronje, Hausauer, Gietzen and Selle all voted aye motion carried.

Buildings & Grounds: Gietzen reported that the planter have been taken in to get ready for summer plants. Cronje asked about getting sidewalk replaced by the Union Bank

Financial/Insurance Report: Auditor reported that the city had received a \$1379.00 refund from the NDIRF. Cronje moved to approve the Financial Report, seconded by Gietzen. Upon roll call vote Hausauer, Cronje, Gietzen, and Selle all voted aye motion carried.

Water & Sewer Report: no report

Streets: Cronje asked about sidewalk by the bank, it was reported that it is the businesses owner's responsibility for the cost of repair to sidewalks on their property.

Garbage & Police: no report

Attorney: no report

Engineer: Berner presented a drawing for the proposed 21" RCP Storm Drain on 1st St. N, she estimated the cost to be between \$15,000.00 and \$35,000.00, she asked for the commission's approval to move forward with the NDDOT permit process and getting bids. Selle moved to approve up to \$35,000.00 for the storm drain project and the have Berner move forward with getting permits from the NDDOT and bids, seconded by Hausauer. Upon roll call vote Cronje, Hausauer, Gietzen and Selle all voted aye motion carried. Berner reported that she will be meeting with the plumber Tuesday to get a price for the laundromat, the countertops have been installed in kitchen, they just have to have the plumber hook the sinks up. The propane tanks are on a free lease as long as the city continues to purchase propane from Cenex. She will check with Chris for Core Facility about the lighting grant. She reported that they are working on grants for the park board for the repairs of the basketball court, tennis courts, ice skating rink and other recreational equipment. She also asked the commission about applying for a grant to help with the removal of dead trees on city property and right ways. Commissioners gave Berner the approval to move forward with the grants for the park board and tree removal.

JDA Report: No Report

Sub Committee Report: School Steering Committee President David Kuntz reported that the Park Board is working on getting mirrors for the fitness rooms and that the tread mills are now working. The kitchen counter tops are in and the range hood needs to be prograded and a propane line put in for heat. Dressler asked about the dishwasher, fire extinguishers, garbage disposal, paper towel dispensers, she reported that the health inspector would be coming Tuesday. She also asked about a commercial mixer, she was told to get estimate. Kuntz reported on rental agreement for use of gym for events the cost would be \$20.00 per hour and a \$100.00 cleaning fee returned if gym has been cleaned. He reported that Berner is has a plumber come on Tuesday to get estimates to fix toilets and sinks in the locker rooms, connect sinks in the kitchen and do plumbing in the laundromat, the bathroom stalls are on order. The duplex leases are up they will be doing a month-by-month lease for Kilburn until October and then it would go back to a six-month lease. The committee had approved for the park board to apply for grant to get the basketball and tennis court fixed, to put in a skating rink and other recreational items. He asked the commission about a suggestion for rent for the Halliday Public

Library. Hausauer moved to charge the Halliday Public Library \$10.00 per year for rent, seconded by Gietzen. Upon roll call vote Gietzen, Hausauer, Cronje and Selle all voted aye motion carried

Zoning Board Report: no report.

Old Business:

Reported that Core Faculty is still working on the heating system.

Attorney Kaffar ask commission how much of the street they wanted to allow to be vacated for Milo Holte, commission will revisit at May meeting.

Katlyn Baker Library Director reported that the library now has its own internet plan, they are working on sending out donation letters and have started applying for grants. She asked about getting the sink fixed, they will have a plumber look at it. She asks the commission for \$50,000.00 for the library. Hausauer moved to give the Halliday Public Library \$50,000.00 for operating expenses, seconded by Cronje. Upon roll call vote Gietzen, Hausauer, Cronje, and Selle all voted aye motion carried.

Public works job and summer help job were discussed it was decided to extend the job opening until April 28, 2025. Selle and Cronje were appointed to the interviewing committee.

New Business:

City wide cleanup was discussed, auditor and maintenances department will work on days for cleanup and get letters sent out, it was decided to offer the vehicle disposal incentive again this year.

Auditor reported that the cost for the Living Local App would be \$750.00 annually. Selle moved to renew the contract for the Living Local App, seconded by Hausauer. Upon roll call vote Cronje, Gietzen, Hausauer, and Selle all voted aye motion carried

Attorney Kaffar reported that he was working on a standard contract agreement that the city would be able to use for small projects.

Check # 24295- 24327 Union Bank Account: March 11, 2025—April 14,2025 5C's Painting \$3725.00; Payroll 3/15/2025 \$6933.12; Ck #24296-24299; Fidelity Security Life \$20.36; BCBS \$5489.28 A/W; EFTPS \$4495.37A/W; ND Pers \$2765.93A/W; Delta Dental \$76.58 A/W; ND State Tax Commissioner \$107.32A/W; Job Service ND \$64.19 A/W; 5C's Painting \$3725.00; Halliday JDA \$6871.98; Dennis & Lynnette Frafford \$1000.00; Halliday Public Library \$10,000.00; April 1, 2025 Payroll \$8714.68 Check #24305-24308; Visa \$2176.39; Donovan & Kaffar PLLP; \$10,963.90; Beulah Beacon \$455.72; Bobcat of Dickinson \$1019.85; Colonial Research Chemical \$2226.68; Consolidated Telephone \$440.07; Dunn County Auditor \$2000.00; Farmers Union Oil Company \$11,211.03; Ferguson Waterworks \$212.36; Halliday Public Library \$50,000.00; Interstate Engineering \$33,518.00; McKenzie Electric \$100.77; MDU \$3501.35; Mercer County Treasurer \$932.85; Michele Kuntz \$932.00; NDLC \$237.00; Selle Implement \$298.70; SW District Health Unit \$25.00; Vestis \$513.30; Southwest Water Authority \$3756.22 A/W;

Selle moved to adjourn the meeting at 7:51 PM, seconded by Cronje. Motion carried

Next meeting May 12, 2025 6:00 PM

Minutes are subject to revisions and approval.

Michele Kuntz Auditor

Blair Selle President of Commission