

Halliday City Commission Meeting
December 16, 2025
6:00 PM
HALLIDAY CITY HALL

Meeting was called to order at 6:00 pm by President Selle.

Commissioners Present: Selle, Cronje, Gietzen, and Hausauer. Wanek was absent.

Others Present: Mark Kaffar, Rebecca Berner, Patrick Kuntz, and Michele Kuntz

Hausauer moved to close the agenda, seconded by Gietzen. All voted aye, motion carried.

Gietzen moved to approve the November 10, 2025 minutes, seconded by Hausauer. All voted aye motion carried.

Commissioners reviewed bills, Gietzen moved to approve payment of bills, and to withhold payment from Core Facility, seconded by Hausauer. Upon roll call vote Hausauer, Cronje, Gietzen and Selle all voted aye motion carried.

Buildings & Grounds: No Report

Financial/Insurance Report: Gietzen moved to approve the Financial Report and Pledges of Securities from Bravera, seconded by Cronje. Upon roll call vote Gietzen, Cronje, Hausauer, and Selle all voted aye motion carried.

Water & Sewer Report: No Report

Streets: Talked about getting vehicles tagged that are left on the street.

Garbage & Police: no report

Attorney: Kaffar presented resolution permitting individuals residing outside of city limits to serve on committees that benefit the surrounding area. Cronje moved to approve the resolution, seconded by Hausauer. Upon roll call vote Cronje, Hausauer, and Selle all voted aye Gietzen voted nay. Motion carried.

Engineer: Berner reported that the plans for the Booster Station and Wolverine Park are ready to finalize for bidding. She reported on bid from Integrated Piping Consultants for \$7,829.43 for plumbing work at the Wolverine Den, Selle moved to approve the bid from Integrated Piping Consultants, seconded by Gietzen. Upon roll call vote Cronje, Hausauer, Gietzen and Selle all voted aye motion carried. She reported that some of the electrical panels may need to be replaced, and also reported about a grant for windows, she will have more information in January, also presented the permit from the NDDOT for the storm sewer project.

JDA Report: No Report

Sub Committee Report: Kaffar reported that the committee had approved membership fees for the sewing craft room, Hausauer asked about a price for a 6-month membership for the gym. He reported that the committee had approve plugging the drain in the library because of the cost of repairs, but the library director would like to see if it could be fixed, Berner will check the plans and see if a new line could be run. He also reported that the committee is checking on prices for tables and chairs for the multipurpose room.

Zoning Board Report: M. Kuntz reported that the zoning board had approved two demolition permits.

Library: Request was presented to the commission from the library board asking the commission about changing the library director wages from hourly to salary, it was decided to keep directors wages at hourly.

Old Business:

Dolechek is still waiting to hear back for ETS on the estimate for the thermostats.

Electrical at the pump house was tabled until January, still working on getting bids.

Gietzen reported that employee performance reviews were done and everything was good.

New Business:

Hausauer moved to approve the 2026 contract for the NDLC random drug and alcohol testing program, seconded by Cronje. All voted aye, motion carried.

Commissioners reviewed Dodge Garbage Contract. Hausauer moved to approve contract with no changes, seconded by Cronje. Upon roll call vote Hausauer, Gietzen, Cronje, and Selle all voted aye motion carried.

Cronje moved to approve beer licenses for Jodeo's and Last Chance Ranch Saloon and Steakhouse seconded by Hausauer. Upon roll call vote all voted aye motion carried.

Auditor reported that the leases for the inert landfill will be coming due in August, Selle will check with landowner about possibility of purchasing the property.

Hausauer moved to approve a 4% increase on net year end stipends, the following net pay year end stipends were Pat Kuntz, Brent Seppala, Rachael Dolechek and Michele Kuntz \$2080.00, Norma Weisz \$364.00, Commissioner \$1040.00, and active Zoning Board members \$208.00, and a 4% raises for employees, City Commissioners, Zoning Board & Steering Committee, seconded by Cronje. Upon Roll Call Vote Cronje, Hausauer, Gietzen and Selle all voted aye motion carried.

Hausauer moved to approve Dakota Pump & Control Inspection agreement, seconded by Gietzen. Upon roll call vote Cronje, Gietzen, Hausauer, and Selle all voted aye motion carried.

Check # 24571-24624 Union Bank Account: November 11, 2025—December 16, 2025 Payroll 11/17/2025 \$7006.25 Ck #24571-24574; Fidelity Security Life \$30.54; EFTPS \$1922.98 A/W; ND Pers \$3589.36 A/W; Delta Dental \$114.87 A/W; BCBS \$3406.58; Halliday JDA \$4017.77; McKenzie Electric \$99.52; December 1, 2025 Payroll \$11892.49; Check #24578-24583; EFTPS \$3303.51; Visa \$2369.45; 12/15/25 payroll \$6868.83 ck #24585-24588; Fidelity Security Life \$30.54; Beulah Beacon \$80.90; Bobcat of Dickinson \$884.77; Consolidated Telcom \$430.54; Dunn County Auditor \$2000.00; Farmers Union Oil Company \$8374.98; Integrated Piping Consultants LLC \$19967.00; Donovan & Kaffar PLLP \$13381.60; Ferguson Waterworks \$1469.22; Halliday Park District \$5500.00; High Plains Concepts LLC \$495.00; Immense Impact LLC \$1236.00; Interstate Engineering \$104,244.85; McKenzie Electric \$97.57; MDU \$3142.47; Mercer County Treasurer \$1076.30; NDDOEQ \$401.82; Scenic Lumber & Coal \$1561.53; SW District Health Unit \$25.00; Vestis \$247.13; Vision West ND Inc. \$800.00; Year End Stipends & Zoning & Committee wages \$17,854.39 Ck #24610-24624 EFTPS \$6143.87; ND Pers \$3336.13 Delta Dental \$114.87; BCBS \$3406.58; Fidelity Security Life \$30.54

Cronje moved to adjourn the meeting at 7:16 PM, seconded by Gietzen.

Next meeting January 12, 2026 6:00 PM

Minutes are subject to revisions and approval.

Michele Kuntz, Auditor

Blair Selle President of Commission