

Halliday City Commission Meeting
January 13, 2025
6:00 PM
HALLIDAY CITY HALL

Meeting was called to order at 6:00 pm by President Selle.

Commissioners Present: Selle, Cronje, Gietzen and Wanek. Hausauer was absent

Others Present: Michele Kuntz, Rachael Dolechek, Patrick Kuntz, Rebecca Berner, Mark Kaffar, David Kuntz, and Nathan Kindrix

Wanek moved to close the agenda, seconded by Cronje. All voted aye, motion carried.

Wanek moved to approve the December 9, 2024 meeting minutes, seconded by Cronje. All voted aye motion carried.

Commissioners reviewed bills, Cronje moved to pay the bills, seconded by Wanek. Upon roll call vote Wanek, Cronje, and Selle all voted aye motion carried.

Commissioner Gietzen entered the meeting a 6:05 pm

Buildings & Grounds: no report

Financial/Insurance Report: Wanek moved to approve the Financial Report, and Pledges of Security from the Union Bank seconded by Cronje. Upon roll call vote Cronje, Wanek, Gietzen and Selle all voted aye motion carried.

Water & Sewer Report: Kuntz reported that the main meter would be tested next week.

Streets: Kuntz reported that the sanding truck is in for repairs, he will contact commissioners with estimate for repairs, Kuntz asked the commissioners about purchasing a sander for the tool cat. Selle moved to approve spending up to \$7500.00 for a sander for the tool cat, seconded by Cronje. All voted aye motion carried.

Garbage & Police: Commissioners discussed problem with go carts. Wanek will contact Dunn County Sheriff's Department.

Attorney: Kaffar reported that he is working on Job Description and employee handbook he is hoping to have it ready for the February meeting.

Engineer: Berner reported that she is working on the CIP, water & sewer line replacement and a pump station costs, and will have a report for the February meeting

JDA Report: No Report

Sub Committee Report: School Steering Committee President reported on fitness center membership costs that the committee had approved, and asked commission about cost for individuals using gym for basketball practice.

He presented a bid for \$16,854.00 bathroom partitions. Wanek moved to approve the bid for \$16854.00 for bathroom partitions, seconded by Gietzen. Upon roll call vote Gietzen, Cronje, Wanek, and Selle all voted aye motion carried.

He presented a bid for plumbing, flooring and walls for the laundry mat, commission tabled, attorney Kaffar will meet with individual interested in putting laundry mat in to come up with a memorandum of understanding.

Zoning Board Report: Zoning President reported that the zoning board had approved building permit 2025-01 for Heather Huber

Old Business:

Attorney Kaffar reported that he had verification on the legal descriptions for the street vacate for Milo Holte, and he would be getting the publication for the public hearing done for the February meeting.

Kaffar reported that the engineer is working on the preliminary Draft for the School Property Re-Zoning.

Attorney Kaffar reported that he had not received any response from the contractor's attorney about the counter tops at Wolverine Den.

Kaffar reported the Library Board will be meeting on Sunday January 19 at 3:30 CT to organize and approve the by-laws.

Employees are still working on a list of items at the Wolverine Den to sell or give away.

New Business:

Wanek moved to approve the seconded reading of the Montana-Dakota Utilities Co. Franchise agreement, seconded by Cronje. Upon roll call vote Gietzen, Wanek, Cronje and Selle all voted aye, Hausauer was absent.

Check # 24193- 24238 Union Bank Account: December 10, 2024—January 13, 2025 check #24193 & 24194 void Payroll & Yearend stipends 12/15/2024 \$23683.14 Ck #24195-24209; Fidelity Security Life \$20.36; Brian Courrier \$434.00; Jarret Wanek \$434.00; McKenzie Electric \$98.27; Michele Kuntz \$100.00; Rachael Dolechek \$274.55; Halliday JDA \$4632.73, Quality Air & Electric LLC \$95.00; ND Pers \$3004.09 A/W; BCBS \$4690.93 A/W; Delta Dental \$76.58 A/W; ND State Tax Commissioner \$183.09 A/W; EFTPS \$9562.17 A/W; January 1, 2025 Payroll \$\$10629.14 Check #24218-24222; Hach \$44.26; Visa \$3478.19; Beulah Beacon \$154.98; Consolidated Telephone \$430.85; Core Facility Solutions \$385,584.04; Dunn County Auditor \$2000.00; Farmers Union Oil Company \$6318.09; McKenzie Electric \$100.83; MDU \$6639.32; Mercer County Treasurer \$908.35; MFOA \$40.00; NDDOT \$603.55; Sanitation Products \$134.03; SW District Health Unit \$25.00; Vestis \$256.65; Vision West \$800.00; Southwest Water Authority \$4428.93 A/W

Wanek moved to adjourn the meeting at 7:25 PM, seconded by Gietzen. Motion carried

Next meeting February 10, 2025 6:00 PM

Minutes are subject to revisions and approval.

Michele Kuntz Auditor

Blair Selle President of Commission