

Halliday City Commission Meeting

January 12, 2026

6:00 PM

HALLIDAY CITY HALL

Meeting was called to order at 6:03 pm by President Selle.

Commissioners Present: Selle, Gietzen, and Wanek. Hausauer and Cronje were absent.

Others Present: Mark Kaffar, Rebecca Berner, Patrick Kuntz, Brent Seppala, Rachael Dolechek, Michele Kuntz, Jim Short, Katlyn Baker and Kristina Sieg.

Wanek moved to close the agenda, seconded by Gietzen. All voted aye, motion carried.

Gietzen moved to approve the December 16, 2025 minutes, seconded by Wanek. All voted aye motion carried.

Commissioners reviewed bills, Wanek moved to approve payment of bills, and pay Core Facility Solutions \$13,483.20, seconded by Gietzen. Upon roll call vote Wanek, Gietzen and Selle all voted aye motion carried.

Visitors:

Jim Short asked the Commission if something could be done about slowing the traffic down on 1st Ave. He asked about putting stop sign on 1st Ave. and 3rd St. P. Kuntz will check on prices for 5 flashing stop signs. Short also asked about having a flag pole put up in front of City Hall, Auditor will check on prices.

Buildings & Grounds: Gietzen asked about a 12-month lease and compensation for painting to Brent for the Duplex.

Wanek moved to approve the 12-month lease and to wave one month of rent for painting, seconded by Gietzen. All voted aye motion carried. It was also reported that there was some mold in the basement that needs to be taken care of. Kaffar asked about offering the Duplexes to renters for contract for deed.

Financial/Insurance Report: Selle moved to approve the Financial Report and the following 2025 General fund Budget Amendments Library Payroll \$6,249.28, City Allocation to the Library \$60,000.00, and Donations/Grants \$101,570.46 seconded by Wanek. Upon roll call vote Gietzen, Wanek and Selle all voted aye motion carried.

Water & Sewer Report: No Report

Streets: approved having tagged pickup towed.

Garbage & Police: no report

Attorney: no report

Engineer: Berner reported that they had done some pressure test on some of the houses and shop and they all came back good, they are putting the pump station on hold for now. She asked about maybe replacing the waterlines, she will bring a waterline replacement plan to the February meeting.

JDA Report: No Report

Sub Committee Report: No Report

Zoning Board Report: No Report

Library: Baker reported that they would be having a grand opening for the Library on February 21, 23, & 24 she also reported on the 2025 library statistics, and that they would be doing a summer reading program. Kristina Sieg reported that the library board had approved a \$2150.50 set-up bonus for Baker. Wanek moved to approve the \$2150.50 set up bonus seconded by Selle. Upon roll call vote Wanek, Gietzen and Selle all voted aye motion carried,

Old Business:

Dolechek presented a bid from Energy Tech Systems for the replacement of the Pneumatic Thermostat and Valve Replacement. Selle moved to approve bid from ETS for \$107,735.00 for the replacement of the pneumatic thermostats and the valve, seconded by Wanek. Upon roll call vote Gietzen, Wanek, and Selle all voted aye motion carried.

P. Kuntz had a proposal from Yes LLC for \$22,100.00 for electrical work at the pump house. Gietzen moved to approve the Proposal from Yes LLC for \$22,100.00 for the electrical work at the pump house, seconded by Wanek. Upon roll call vote Gietzen, Wanek and Selle all voted aye motion carried.

New Business:

Auditor Kuntz reported that there are two four-year commission positions, and two four-year park board positions up for reelection on June 9, 2026. Deadline for filling a petition is April 6th 2026 at 4:00 PM at the City Hall. Petitions can be picked up at the city hall or downloaded from www.sos.nd.gov

Wanek asked about replacing members on the zoning board and the sub-committee that are not attending meetings. Wanek moved to appoint Patrick Kuntz to the zoning board to leave the sub-committee at 6 members, seconded by Selle all voted aye motion carried. She also asked about coming up with term limits for appointed board members.

Berner reported that she would work with Kaffar to get the Flood Plain Ordinance updated and ready for the first reading in February.

Check # 24625-24653 Union Bank Account: December 17, 2025—January 12, 2026 ND State Tax Commissioner \$142.09 A/W; Job Service ND \$88.57 A/W; Halliday JDA \$7,597.49; Midwest Pest Control \$40.00; NDLC \$210.00; Michele Kuntz \$100.00; Patrick Kuntz \$125.81; Rachael Dolechek \$230.21; Payroll 01/01/26 \$14,498.76 Ck #24632-24637; EFTPS \$4,226.12 A/W; Visa \$1,287.83; Beulah Beacon \$80.90; Consolidated Telcom \$423.68; Core Facility Solutions \$13,483.20; Dennis & Lynnette Frafford \$1,000.00; Dunn County Auditor \$2,000.00; Farmers Union Oil Company \$15,523.80; Fisher Sand & Gravel \$677.34; Halliday Public Library \$35,000.00; Interstate Engineering \$26,713.50; McKenzie Electric \$99.44; MDU \$3,723.62; Mercer County Treasurer \$987.75; Sanitation Products \$42.21; SW District Health Unit \$25.00; Vestis \$247.13; WSI \$3,530.24 A/W

Final Comments from the Commission:

Wanek reported that the Job description need to be up dated and to think about getting summer help and someone to help with the cleaning.

Gietzen moved to adjourn the meeting at 7:25 PM, seconded by Selle.

Next meeting February 9, 2026 6:00 PM

Minutes are subject to revisions and approval.

Michele Kuntz, Auditor

Blair Selle President of Commission