

Halliday City Commission Meeting
March 10, 2025
6:00 PM
HALLIDAY CITY HALL

Meeting was called to order at 6:00 pm by President Selle.

Commissioners Present: Selle, Cronje, Gietzen, and Wanek. Hausauer was absent

Others Present: Michele Kuntz, Rachael Dolechek, Patrick Kuntz, Rebecca Berner, David Kuntz, Katlyn Baker and Kyleen Dressler

Wanek moved to close the agenda, with the addition of Benny Paulson & Dunn County Housing Authority seconded by Cronje. All voted aye, motion carried.

Wanek moved to approve the February 10, 2025 meeting minutes, seconded by Gietzen All voted aye motion carried. Commissioners reviewed bills, Wanek moved to pay the bills, seconded by Gietzen. Upon roll call vote Wanek, Cronje, Gietzen and Selle all voted aye motion carried.

Public Hearing School Redevelopment Plan & PUD Master Plan

Selle opened Public Hearing for the School Redevelopment Plan and the PUD Master Plan. Jacob Cote Interstate Engineering reported that the School Committee had reviewed and approved submitting the PUD Master Plan and the Halliday School Redevelopment Feasibility Study to the Halliday Planning and Zoning Commission for reviewed. The Halliday Planning and Zoning Commission during their regularly scheduled meeting on March 4 voted to recommend approval of the Halliday School Redevelopment feasibility study and the PUD Master Plan to the Halliday City Commission for final approval. Floor was opened for questions, having no questions Wanek moved to approve the Halliday School PUD Master Plan, seconded by Cronje. Upon roll Gietzen, Cronje, Wanek and Selle all voted aye. Wanek moved for the approval and adoption of the Halliday School Redevelopment Feasibility Study, seconded by Cronje. Upon roll call vote Gietzen, Cronje, Wanek and Selle all voted aye motion carried.

Buildings & Grounds: no report

Financial/Insurance Report: Gietzen moved to approve the Financial Report, seconded by Wanek. Upon roll call vote Wanek, Cronje, Gietzen, and Selle all voted aye motion carried.

Water & Sewer Report: Commissioners discussed water line replacement and booster station.

Streets:

Garbage & Police: no report

Attorney: no report

Engineer: Berner presented task order No. 15 for \$50,000.00, for a Booster Station. Wanek moved to approve task order no. 15 for \$50,000.00, seconded by Gietzen. Upon roll call vote Cronje, Gietzen, Wanek and Selle all voted aye motion carried. Berner presented task order No 14 for \$15,000.00, Grant Writing /Funding Services and task order No. 13 for \$10,000.00 for GIS Maintenance Service. Wanek moved to approve task order No 14 & 13, seconded by Cronje. Upon roll call vote Cronje, Wanek, Gietzen and Selle all voted aye motion carried.

JDA Report: No Report

Sub Committee Report: School Steering Committee President David Kuntz reported on bid for \$13,556.00 for replacement of counter tops in the kitchen and \$600.00 for hardware on drawers. Wanek moved to approve replacement of counter tops and hardware for the drawers, seconded by Selle. Upon roll call vote all voted aye motion carried. He reported that all appliances in the kitchen are working the fitness rooms are open they are still waiting for adapters for the tread mills, they are waiting for the review on the movie theater. Trevis Frey presented a Memorandum of understanding for the Laundromat. Wanek moved to approve the MOU and to have the city engineer get bids for the plumbing, seconded by Gietzen. All voted aye motion carried. Kuntz reported that the committee approved rent application for the Halliday Public Library, and tabled the request for another room and tabled painting bids. Kuntz reported that they are waiting for the bathroom stalls the shower and keyless entry are almost done. The committee asked about donating the chemistry supplies to school that are interest, commission gave approval to donate the supplies.

Zoning Board Report: Zoning President reported on letter of resignation from Brian Courier. Wanek moved to approve letter of resignation from Courier, and to appoint Dean Huhta to the Zoning Board, seconded by Cronje. All voted aye motion carried.

Old Business:

Reported that Core Faculty is are still working on the heating system.

Attorney Kaffar wasn't present to give update on Street Vacate.

Katlyn Baker Library Director reported that they had raised \$1500.00 from book sales. She is working on grant from the Halliday JDA and Dunn County for flooring and furniture. She asked about getting approval to use the cities tax ID # Wanek moved to approve for the city to be the fiscal agent for the Halliday Public Library and to allow them to use the Cities Tax ID#, seconded by Gietzen. Upon roll call vote Cronje, Wanek, Gietzen and Selle all voted aye. Baker presented bids for painted of the library. Cronje moved to approve bid from 5C's Painting for \$7450.00, seconded by Wanek. Upon roll call vote Cronje, Wanek and Selle all voted aye, Gietzen voted nay motion carried. Baker asked about a phone line and Wi-Fi for the Library she was asked to get bid for consolidated.

New Business:

Wanek moved to approve Nathaniel Kindrix Letter of resignation and to follow policy manual for payout of benefits, seconded by Gietzen. All voted aye motion carried.

Wanek moved to advertise for the Public Works Maintenance position and Summer Help position seconded by Gietzen. All voted aye motion carried

Commissioners discussed auditors' medical spending/ retirement stipend no action was taken.

Commissioners reviewed GNSS Facility Contract. Selle moved to approve the GNSS Facility Contract, seconded by Wanek. All voted aye motion carried.

P. Kuntz asked if the commission would be interested in entering a lease contract for the tool cat no action was taken. Dolechek asked about purchasing a carpet extractor for the wolverine's den. Cronje moved to approve spending up to \$3500.00 for a carpet extractor, seconded by Wanek. Upon roll call vote Gietzen, Cronje, Wanek, and Selle all voted aye motion carried.

Auditor reported that the Board of Equalization Meeting will be April 14, 2025 at 6:00 PM at the Halliday City Hall. Cronje reported that Benny Paulson had asked if the city would donate \$500.00 for the bull riding at Twin Butts no action was taken.

Wanek reported that the Dunn County Housing Authority is looking for way to address the housing challenges in the county.

Check # 24267- 24294 Union Bank Account: February 11 2025—March 10,2025 Viking Glass \$17,285.00; Ystaas Electrical Services LLC \$20,500.00; McKenzie Electric \$100.53; Payroll 2/15/2025 \$6925.37Ck #24270-24273; Fidelity Security Life \$20.36; BCBS \$5489.28 A/W; EFTPS \$5033.68 A/W; ND Pers \$3442.75 A/W; Delta Dental \$76.58 A/W; March 3, 2025 Payroll \$10273.70 Check #24275-24279; Visa \$5751.49; Beulah Beacon \$435.14; Bobcat of Dickinson \$2395.18; Butler \$2658.48; Consolidated Telephone \$431.19; Core Facility Solutions \$66,236.03; Dunn County Auditor \$2000.00; Farmers Union Oil Company \$17,551.86; Interstate Engineering \$34,831.96; McKenzie Electric \$93.90; MDU \$4111.03; Mercer County Treasurer \$821.25; North Central International LLC \$10,423.26; SW District Health Unit \$50.00; Vestis \$256.65; Southwest Water Authority \$4822.22 A/W; WSI 42908.78 A/W

Cronje moved to adjourn the meeting at 7:39PM, seconded by Gietzen. Motion carried

Next meeting April 14, 2025 following the Equalization meeting.

Minutes are subject to revisions and approval.

Michele Kuntz Auditor

Blair Selle President of Commission