

Halliday City Commission Meeting

May 12, 2025

6:00 PM

HALLIDAY CITY HALL

Meeting was called to order at 6:01 pm by President Selle.

Commissioners Present: Selle, Cronje, Gietzen, and Wanek. Hausauer was absent

Others Present: Michele Kuntz, Patrick Kuntz, Carie Boster, Holly Hutchinson, Jim Kadrmass, Mark Kaffar, David Kuntz, Katlyn Baker, Kyleen Dressler, and Chris & Tracy Flaget

Wanek moved to close the agenda, seconded by Gietzen. All voted aye, motion carried.

Gietzen moved to approve the April 14, 2025 meeting minutes and Board of Equalization minutes, seconded by Cronje. All voted aye motion carried.

Commissioners reviewed bills, Wanek moved to approve payment of bills but withhold payment to Core Facility Solutions seconded by Cronje. Upon roll call vote Cronje, Wanek, Gietzen and Selle all voted aye motion carried.

Public Input:

Selle opened public hearing for Zone Change for Lot 3 Block 1 Railroad 2nd Addition, D Kuntz zoning president reported that the zoning commission recommends approval of the zone change, having no other public input Wanek moved to close the public hearing, seconded by Gietzen. All voted aye motion carried. Wanek moved to approve the zone change for Lot 3, Block 1, Railroad 2nd Addition from Residential to Commercial as presented, seconded by Cronje. Upon roll call vote Wanek, Cronje, Gietzen and Selle all voted aye motion carried.

Holly Hutchinson Dunn County Assessor present a revaluation proposal for a full inspection or review only of all properties for 2031-2032. Wanek moved to approve having a review only done on all residential and commercial properties and a full inspection of exempt properties, seconded by Cronje. Upon roll call vote Gietzen, Cronje, Wanek and Selle all voted aye motion carried.

Hutchinson also presented an assessor's service agreement to the commission for \$2000.00 per year to have the Dunn County Tax Equalization Office provide assessing services to the city. Wanek moved to approve the Assessors Service Agreement, seconded by Gietzen. Upon roll call vote Cronje, Wanek, Gietzen and Selle all voted aye motion carried.

Carie Boster Dunn County JDA Director reported on the Community Revitalization Program offered by the Dunn County JDA to help with the cost of removing old houses & buildings, she reported that the city would have to approve the application, and property would have to be checked to see that everything is cleaned up. She had two applications for the commission's approval.

Commissioners reviewed applications from Phillip Olson and Nanette Edmondson. Wanek moved to approve applications for Phillip Olson & Nanette Edmondson, seconded by Cronje. All voted aye motion carried.

Buildings & Grounds:

Financial/Insurance Report: Cronje moved to approve the Financial Report and Pledges of securities from the Union Bank and Brevera, seconded by Gietzen. Upon roll call vote Wanek, Cronje, Gietzen, and Selle all voted aye motion carried.

Water & Sewer Report: no report

Streets: Attorney Kaffar reported on meeting with Martinez & Ferebee they are looking at moving the driveway to the west of the Martinez shop, it would be no cost to the city, they are checking with MDU about moving the light post.

Garbage & Police: P. Kuntz asked about purchasing dumpsters from S&W Trailer Park. Cronje moved to purchase 2 dumpsters from S & W Trailer Park for \$400.00 each, seconded by Wanek. Upon roll call vote Gietzen, Cronje, Wanek and Selle all voted aye motion carried.

Attorney: Kaffar reported on USDA Rural Development grants and loans.

Engineer: Kadrmass reported that the permit for work on 1st St. N. had been turned into the DOT just waiting for approval, the School Steering Committee approved 4 of 5 of the plumbing projects at the wolverine den they are waiting for some information for the Laundromat, he also reported that they are working on the hydraulic pump station.

JDA Report: Selle reported that the JDA had 2 applications but no action was taken.

Sub Committee Report: School Steering Committee President David Kuntz reported that they are doing a walk-through of the building on May 20th with Core Facility and the City engineer, Minot restaurant supply will be out on May 27th to do a

demonstration on the dishwasher. Kuntz reported that the committee had approved an estimate for \$6300.00 to fix toilets and sinks in the locker rooms, connect sinks in the kitchen, fix sinks in the library and to fix plumbing in the lounge. The duplex leases are up he asked the commission about approving 1year leases @ \$800.00 per month. Selle moved to approve 1-year leases for the duplexes seconded by Cronje. Upon roll call vote Wanek nay, Cronje, Gietzen and Selle all voted aye motion carried. He also reported that they had a request about fixing the home-ec room into a community kitchen

Zoning Board Report: reported that the board had approved 2 building permits and the zoning change for Flaget's.

Library: Katlyn Baker Library Director reported that the library now has its own internet plan, she asked about moving camera equipment to another location or put up off the floor, the library board has approved a proposed budget and they should be getting approved to join central community development the end of July.

City Correspondence: ND Water Resource District Association and ND Water Users Association Joint Summer Water Meeting July 9-10

Old Business:

Reported that Core Faculty is still working on the heating system.

Attorney Kaffar ask commission how much of the street they wanted to allow to be vacated for Milo Holte, commissioners approved vacating Railroad Ave. from block 15 lot 6 up to block 24 and Main Street from block 14 up to block 24 and retain all easements.

Attorney Kaffar reported that he was working on a standard contract agreement that the city would be able to use for small projects.

New Business:

Wanek moved to approve DCFA Gaming Site Authorization for Last Chance Ranch Saloon and Steakhouse and American Legion Post 91 Gaming Site Authorization for Jodeo's, seconded by Cronje. All voted aye motion carried.

Auditor had estimate from Midwest Pest Control Inc. for pest control at the Wolverine Den and the City Hall the commission asked about getting a contract for next meeting.

Auditor reported on contract from the ND State Tax Commissioners office for the collection of the city sales tax, commission approved signing of contract.

Check # 24328- 24356 Union Bank Account: April 15, 2025—May 12 ,2025 Payroll 4/15/2025 \$4883.18; Ck #24328-24330; Fidelity Security Life \$20.36; BCBS \$5489.28 A/W; EFTPS \$1412.55A/W; ND Pers \$2492.78 A/W; Delta Dental \$76.58 A/W; Friends of Lake Ilo \$500.00; Aberle Cabinetry \$14158.80; Halliday JDA \$5358.96; May 1, 2025 Payroll \$9183.44 Check #24335-24338; EFTPS \$2715.08; Kat & Company \$750.00; Visa \$5241.28; Beulah Beacon \$92.06; Consolidated Telephone \$427.23; Dunn County Auditor \$2000.00; Farmers Union Oil Company \$6169.31; Ferguson Waterworks \$400.00; M Construction \$8600.00; McKenzie Electric \$97.88; MDU \$3014.66; Mercer County Treasurer \$957.05; Northern Improvement Company \$650.00; Rath & Mehrer P.C. \$8800.00; SW District Health Unit \$25.00; Team Laboratory Chemical Corp \$11,958.00; Truchan Construction LLC \$1500.00; Union Insurance Agency Inc. \$7841.00; Vestis \$295.66; Southwest Water Authority \$4396.05 A/W;

Selle moved to adjourn the meeting at 7:47 PM, seconded by Cronje. Motion carried

Next meeting June 9, 2025 6:00 PM

Minutes are subject to revisions and approval.

Michele Kuntz Auditor

Blair Selle President of Commission