

Halliday City Commission Meeting

October 13, 2025

6:00 PM

HALLIDAY CITY HALL

Meeting was called to order at 6:00 pm by President Selle.

Commissioners Present: Selle, Cronje, Gietzen, Hausauer and Wanek.

Others Present: Michele Kuntz, Rebecca Berner, Jim Kadrmas, Rachael Dolechek, Brent Seppala, David Kuntz, Katlyn Baker, Ariel Blevins, Kristina Seig, and Jerod Klabunde, PE

Wanek moved to close the agenda, seconded by Gietzen. All voted aye, motion carried.

Cronje moved to approve the September 8, 2025 minutes, seconded by Hausauer. All voted aye motion carried.

Commissioners reviewed bills, Gietzen moved to approve payment of bills, seconded by Hausauer. Upon roll call vote Wanek, Cronje, Hausauer, Gietzen and Selle all voted aye motion carried.

Public Input/Visitors: Jarod Klabunde, PE senior project manager for Moore engineering Inc. reported on services that his firm offers.

Brent Seppala asked about purchasing the 125-gallon propane tank at the wolverine den. Selle moved to approve selling the propane tank to Seppala for \$20.00 seconded by Hausauer. Upon roll call vote all voted aye motion carried.

Buildings & Grounds: No Report

Financial/Insurance Report: Gietzen moved to approve the Financial Report, seconded by Cronje. Upon roll call vote Hausauer, Gietzen, Cronje, Wanek, and Selle all voted aye motion carried.

Water & Sewer Report: Hausauer reported on water repairs

Streets: No Report

Garbage & Police: No Report

Attorney: No Report

Engineer: Berner reported on the Wolverine Park and presented a list of prioritized order of improvements for phase 1. She presented a bid from Denny's Electric for \$115,757.43 for the installation of a 150KW Generac Generator at the Wolverine Den. Hausauer moved to approve the bid from Denny's Electric for the generator, seconded by Gietzen. Upon roll call vote Gietzen, Hausauer, Cronje, Wanek and Selle all voted aye motion carried.

JDA Report: No Report

Sub Committee Report: School Steering Committee president David Kuntz reported that the committee had approved bids from Shanahan Home Repair for \$1016.08 for work in the teacher's lounge. He reported that the sewing craft room is being used, and that the sewer line for the laundromat is done. Kuntz reported that the tenant for the Duplex asked to be released from her lease the committee approved releasing her from her lease. He reported that they had approved having open gym in the fall and winter with a discount for just using the gym. Berner reported on information she received from Core for fixing the partitions in the boy's and girl's bathrooms and they could have it done in 2-3 weeks it was agreed to have Core fix the partitions. She had a bid from Yes LLC for electrical work in the Home Ec. Room bid was tabled. Bid for the shelter belt cleanup was presented it was \$5000.00 more then expected. Wanek moved to approve an additional \$5000.00 for tree removal, seconded by Hausauer. Upon roll call vote Gietzen, Hausauer, Cronje, Wanek and Selle all voted aye motion carried. Bid from Aberle Cabinetry was presented for countertops in the Home Ec. Room for \$3250.00 plus \$1000.00 extra for sinks. Hausauer moved to approve bid from Aberly Cabinetry for 4250.00 for countertops and sinks, seconded by Wanek. Upon roll call vote Cronje, Wanek, Hausauer, Gietzen and Selle all voted aye motion carried.

Zoning Board Report: no report

Library: Wanek reported on the meeting with library director Katlyn Baker to discuss her official start date, her board appointed her in January but to qualify for the extra percentage for ND Pers the commission needs to appoint her effective October 1, 2025. Wanke moved to approve appointing Katlyn Baker as the Library Director with a start date of October 1, 2025, seconded by Hausauer. All voted aye motion carried.

Baker reported that the library had a soft opening on September 20th during the Fall Festival they had about 75 people stop at the library. They would like to do a Grand Opening on November 21 & 22; they are still waiting for the correction to be made to the lease.

City Correspondence: Auditor reported on the ND Water Convention on December 9-11 2025 , and a Thank You letter from the Halliday Lions Club for the donation for Fall Festival, Selle thanked the Lions Club for all they do for the community.

Old Business:

Dolechek reported that the boilers are on and everything is working, she was asked to get an estimate from ETS for the replacement of the rest of the thermostats.

New Business:

Berner presented the 1st St. N Storm Drain Improvement bid results. She reviewed both bids and recommended awarding the bid to M Construction & Landscaping for \$141,620.00. Wanek moved to award the bid for the storm drain improvement to M Construction & Landscaping, seconded by Hausauer. Upon roll call vote Cronje, Wanek, Gietzen, Hausauer and Selle all voted aye motion carried.

Midco Franchise Renewal was discussed. Hausauer moved to approve the renewal of the franchise, seconded by Wanek all voted aye motion carried.

Check # 24497-24534 Union Bank Account: September 9, 2025—October 13 ,2025 Payroll 9/15/2025 \$6506.97 Ck #24497-24500; Fidelity Security Life \$30.54; EFTPS \$1818.45 A/W; ND Pers \$2940.04 A/W; Delta Dental \$153.16 A/W;BCBS \$3406.58; Halliday JDA \$3847.54; McKenzie Electric \$99.21; SW District Health Unit \$50.00; October 1, 2025 Payroll \$13460.93; Check #24505-24510 EFTPS \$3927.44; Visa \$1139.53; Shanahan Home Repair \$4500.00; McKenzie Electric \$97.18; MDU \$2816.19; Consolidated \$1558.00; Selle Implement \$446.54; SW District Health Unit \$25.00; Vestis \$247.13; Dunn County Auditor \$2000.00; Beulah Beacon \$346.25; Consolidated Telephone \$434.59; Interstate Engineering \$63,254.25; Dakota Pump \$1570.00; Farmers Union Oil Company \$479.44; Ferguson Water Works \$1080.56; Halliday Lions Club \$1570.46; High Plains Concepts LLC \$2500.00; J-S Sanitations \$200.00; Midwest Pest Control Inc. \$590.00; NDLC \$505.00; Sanitation Products \$1319.70; Team Laboratory Chemical Corp. \$1425.00; Truchan Construction LLC \$5100.00; Shanahan Home Repair \$3707.66; Southwest Water Authority \$4348.50 A/W

Meeting was adjourned at 7:25 PM

Next meeting November 10, 2025 6:00 PM

Minutes are subject to revisions and approval.

Michele Kuntz Auditor

Blair Selle President of Commission